



Tavistock Community Health Inc.

80 Maria Street PO Box 310, Tavistock, Ontario N0B 2R0

Telephone: (519)655-2322

Fax: (519)655-3073

Thursday, April 15, 2010

Call to Order and Welcome by Ross Campbell

Ross welcomed the new board members and asked them to introduce themselves, and then the existing board members in turn introduced themselves.

1.1 Roll Call and Moment of Reflection

Present – Marcia Bender, Steve Bender, Sharyn Bennett, Ross Campbell, Deb Junker, Sherrill Malson, Jim Piggott, Mike Sullivan, Grace Thier, Brenda West

Absent – Bob Quehl, Clare Schlegel

Guests – Dr Paul Bartlett, Joan Leeming,

2.0 Moment of Reflection – Ross read a short piece on 4 agreements from “Ancient Wisdom”:

Be impeccable with your words

Don't take anything personally

Don't make assumptions

Always do your best.

3.1 Approval of/Additions to Agenda

Motion made by Steve Bender, seconded by Brenda West, to approve Agenda , carried.

3.2 Review and approval of minutes of last meeting

Motion made by Marcia Bender, seconded by Jim Piggott to approve, carried.

3.3 Business from the Minutes

Ross reported that East Zorra council has granted TCHI \$6,000 in connection with our missed application for property tax grant.

3.4 AGM Review – Joan Leeming brought up the issue of the meeting appearing to be “scripted” regarding who made and seconded motions. Discussion followed on how this would be handled in subsequent AGM's. The question that was asked by an attendee of the AGM as to the procedure followed in changing the By-Laws has also been addressed satisfactorily.

Staff Reports -

4.1 Joan Leeming – Nurse Manager

Joan reported that reception area renovations were completed and invited board

members to look the area over. She also reported that patients have commented favourably on the new appearance, and staff are also enjoying the changes. The garden is now a “work-in-progress” as Joan works on this, mostly in her own time.

Blood pressure clinics continue every 3rd Wednesday, however, there is concern about the small number of patients attending, considering the number of patients who would benefit from this service.

Dr Burtch, native of Wellesley, and attending Thunder Bay University, seemed very interested in our facility. He would appear to be a good addition to our clinic.

4.2 Colleen Card –

No report.

4.3 Dr Paul Bartlett

No report

5.0 Committee Reports

5.1 By-Law - The question was raised regarding changes to the by-laws, and whether how the changes were made, and not made available to the members for discussion, was in accordance with procedures for changes as set out in our by-laws.

It was decided to add an addendum to the Tavistock Gazette article re the AGM, that copies are available at the clinic.

5.2 Communication – No report

5.3 Facilities – The final bill (\$9825.00) was received for reception area renovations. There were \$670.00 extras on the bill due to necessary changes in repositioning some light fixtures.

Motion made by Brenda West to approve the \$670.00 additional cost, seconded by Marcia Bender, carried.

Steve Bender will look into having the security system activated.

It was brought up that we do not qualify for IT funding unless we have Practise Solutions 5.1 operational.

Since we are not using this system, discussion followed as to whether we need to upgrade. It was decided at this time that it would not be in our best interest to upgrade.

The clinic system is not functioning up to par presently. Dr Bartlett spoke on Practise Solutions and problems currently encountered with it. There is a meeting in June to go over problems presently being encountered with the system. The physicians would prefer to wait and see what the outcome of that meeting is.

Motion made by Steve Bender to accept the Facilities report, seconded by Sherrill Malson, carried.

5.4 Finance – No report

5.5 Liaison – No report

5.6 Recruitment – Letters were sent to Jessica McPherson and Rita French thanking them for their interest in the clinic. Moseby's books are now at the clinic for signatures. Cost of the books was \$231.42.

According to the OMA's definition, we are not considered to be underserved. Dr Blaine can set up practise here even though he has International Student status.

There is no government funding available at this time for hiring new physicians. We had agreed at the March meeting that we would provide an incentive if no government funding was available. Marcia Bender to find out the exact amount of government funding we would have to match. Marcia will speak with Joan Leeming and the physicians to get their ideas and expectations regarding what they want in new physicians for the clinic.

Motion made by Jim Piggott to accept this report, seconded by Deb Junker, carried.

5.7 Fund Raising – No report

5.8 Human Resource Committee – Next meeting is scheduled for Tuesday, April 20th with the staff.

6.0 New Business –

Elections – Chair – Ross Campbell

Motion made by Steve Bender, to appoint Ross Campbell as Chair for the coming year, seconded by Jim Piggott, carried.

Vice Chair –

Secretary – Grace Thier

Motion made by Sherrill Malson to appoint Grace Thier as Secretary for the coming year, seconded by Sharyn Bennett, carried

Treasurer –

Motion made by Steve Bender that the monthly checking of the financial statements, and signing of cheques are to be the responsibility of the finance committee, seconded by Sharyn Bennett, carried

Ross appointed Grace Thier as Chair of Finance Committee.

Finance committee to meet with Dean Jutzi and Darryl McIntosh.

It was decided that Communication and By-Law committee's should be combined. Liaison committee requires a replacement for Dean Jutzi.

Motion made by Grace Thier to name Marcia Bender as Chair of Recruitment committee, seconded by Mike Sullivan, carried.

H.R. committee consists of Sherrill Malson and Mike Sullivan.

Ross encouraged new board members to get involved in committees.

For the benefit of the new members Ross advised that the donation from the

Mike Yarich Estate was in the amount of \$175,000.00.

7.0 Next Meeting – Thursday, May 20th, 2010 – third Thursday of the month.

8.0 Adjournment – Meeting adjourned.

Ross Campbell, Chair

Grace Thier, Secretary