



# **Tavistock Community Health Inc.**

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Thursday, January 20, 2011

## **Call to Order and Welcome by Ross Campbell**

Ross welcomed everyone and thanked them for being there.

### **1.1 Roll Call and Moment of Reflection**

Present – Marcia Bender, Steve Bender, Sharyn Bennett, Ross Campbell, Deb Junker, Bob Quehl, Jim Piggott, Mike Sullivan, Grace Thier, Brenda West

Absent – Sherrill Malson, Clare Schlegel

Guests – Dr Paul Bartlett,

2.0

### **3.1 Approval of/Additions to Agenda**

**Motion** made by Grace Thier, seconded by Sharyn Bennett, to approve, carried

### **3.2 Review and approval of minutes of last meeting**

**Motion** made by Steve Bender, seconded by Mike Sullivan, to approve with the change of date in the second motion, paragraph 6.0, from January 29, 2011 to January 29, 2012, carried.

### **3.3 Business from the Minutes**

An advert was put into the newspaper regarding new directors. To date, no response. Possibilities from existing members were discussed and will be followed up.

### **4.0 Staff Reports -**

#### **4.1 Joan Leeming – Nurse Manager**

Joan was not present but Dr Paul Bartlett read a report submitted by Joan as follows: - \$350.00 has been raised by staff, board members and patients for the TAP programme.

Staff have asked if the examining rooms could be painted. Discussion followed on the possibility of having this work done.

#### **4.2 Dr Paul Bartlett –**

Dr Bartlett reported that the computer system connecting with the hospital, is now up and running and appears to be working out very well. Funding will be available for new computer upgrades. Steve Bender will follow up on this to ensure that we get confirmation of this in writing.

Drs, Bartlett, Hook and Cowing met with Dr. Greg Stewart and his wife to discuss his future. He has committed to coming to work in the clinic, hopefully as of January 2012.

## **5.0 Committee Reports**

**5.1 AGM, Communication, By-Law** - Ideas were asked for from members regarding the upgrading of the display unit that is used at job fairs. Several useful ideas were put forward and will be looked at further. Letter was received from Anne Gregory, Past Chair, enclosing a letter that Dr Bruce Halliday had put together outlining the history of the clinic and the physicians who started it. Discussion on what to do with the letter resulted in decision to defer for the moment.

**Motion** made by Mike Sullivan, seconded by Steve Bender, to set new date for the AGM as Wednesday, March 23, 2011, carried.

Re-election – Volunteers asked for new Secretary – None

Brenda West, Grace Thier & Jim Piggott will be retiring from the board.

Marcia Bender volunteered to look after refreshments for the AGM and Ross Campbell will book the Men's Club hall.

Planning for the AGM has started and Ross Campbell requested that the committee reports be given to him in February.

## **5.2 Facilities**

Signs that were discussed at the last meeting are in Steve Bender's possession and will be in place soon. The new generator is in but just needs attaching to a new gas meter. Steve Bender will obtain quotes for painting and new flooring in the examining rooms that require it.

## **5.3 Finance**

Finance statement for previous month approved and accepted.

## **5.4 Liaison**

A meeting was held last Tuesday (January 12, 2011). Group insurance was discussed since premiums have increased almost 15% again, for the same coverage as previously held. This has an impact on staff and further discussions will probably be necessary to see if changes need to be made.

Colleen Card's departure from the clinic was discussed. Strategic Planning meeting was discussed and all staff and board members were urged to attend.

## **5.5 Recruitment**

No report.

## **5.6 Fund Raising –**

No report

## **5.7 Human Resource Committee –**

No report

**6.0 New Business –**

Deb Junker reported that the number of people attending the staff Christmas party is disappointing, but everything is on track.

Strategic Planning – Dr Paul Bartlett, Sharyn Bennett and Bob Quehl have formed a committee to look at some kind of recognition in the clinic for Dr Bruce Halliday.

**7.0** Next meeting, February 17, 2011, - third Thursday of the month.

**8.0 Adjournment** – Meeting adjourned at 5:40pm

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**Ross Campbell, Chair**

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**Grace Thier, Secretary**