



Tavistock Community Health Inc.

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Thursday, July 15, 2010

Call to Order and Welcome by Bob Quehl

Bob welcomed everyone and thanked them for being there

1.1 Roll Call and Moment of Reflection

Present – Marcia Bender, Steve Bender, Sharyn Bennett, Deb Junker, Bob Quehl, Jim Piggott, Clare Schlegel, Mike Sullivan, Grace Thier, Brenda West

Absent – Ross Campbell, Sherrill Malson

Guests – Dr Paul Bartlett, Joan Leeming,

2.0 Moment of Reflection – No opening moment

3.1 Approval of/Additions to Agenda

Motion made by Steve Bender, seconded by Mike Sullivan, to approve, carried

3.2 Review and approval of minutes of last meeting

Motion made by Mike Sullivan, seconded by Sharyn Bennett, to approve with the following changes:- “are unnecessary” inserted between front desk and therefore in 4.1, line 5, carried

3.3 Business from the Minutes

Mike Sullivan has not yet received a copy of Bill 168. Hopefully the Policy and Procedure manual will be amended prior to next board meeting.

4.0 Staff Reports -

4.1 Joan Leeming – Nurse Manager

Joan Leeming reported that Amanda is now co-ordinating the mental health programme for the FIT. Steve Cahill has volunteered to change the light fixtures to accommodate the new light bulbs. Steve Bender has applied for a grant for this change over. Discussion followed as to whether changes to the lighting fixtures should be completed by a licensed electrician.

Staff have asked for stackable washer and dryer so that clinic laundry could be done on the premises. Cost annually for laundry is approximately \$1300.00.

Staff would do the laundry when free so that no extra over-time would be incurred. This was referred to the Facilities Committee. There is a concern among staff that benefit premiums have not increased for them since last year. Joan Leeming and Darryl McIntosh to look into this.

4.2 Colleen Card –

No report.

5.0 Committee Reports

5.1 AGM, Communication, By-Law - No report.

5.2 Facilities

A recommendation was made to go with the 20 Kw generator.

Motion made by Steve Bender, seconded by Mike Sullivan, to have Roth Electric install a 20Kw generator, plus a maintenance contract, carried

5.3 Finance

Motion made by Clare Schlegel, seconded by Jim Piggott, to remove the invoice from Famme & Co. of June 10, 2010 in the amount of \$1700.00, for services incurred during initial set up by Dean Jutzi, carried.

5.4 Liaison

No report.

5.5 Recruitment

Marcia Bender and Ross Campbell met with Dr Blaine who declined our offer of employment as it was below his expectations. He expressed his thanks and appreciation to all the physicians and clinic staff, and stated how much he had enjoyed being here. We still have a few prospects, Dr Michael Pellizzari, Dr Emily Kelly and Dr Stewart, and contact will be maintained with them. TCHI will take part in the PAIRO job fairs, Hamilton on September 28th and London, September 29th. Marcia Bender will contact Gwen Devereaux to see if she would advise us whether our incentive package for new physicians is competitive, compared with other clinics in our area.

5.6 Fund Raising –

No report

5.7 Human Resource Committee –

No report

6.0 New Business –

No new business

7.0 Next meeting, August 19, - third Thursday of the month.

8.0 Adjournment – Meeting adjourned at 5:10pm

Ross Campbell, Chair

Grace Thier, Secretary