



## **Tavistock Community Health Inc.**

80 Maria Street PO Box 310, Tavistock, Ontario N0B 2R0

Telephone: (519)655-2322

Fax: (519)655-3073

Thursday June 18, 2009

### **1.0 Call to Order and Welcome by Ross Campbell**

Ross welcomed everyone and thanked them for being there

### **1.1 Roll Call and Moment of Reflection**

Present – Marcia Bender, Ross Campbell, Anne Gregory, Dean Jutzi, Jim Piggott, Bob Quehl, Barry Ruby, Grace Thier, Brenda West,

Absent – Steve Bender, Lois Kalbfleisch, Sherrill Malson

Guests – Dr Paul Bartlett, Colleen Card

Jim Piggott read a few quotes by Henry Ford

### **1.2 Approval of/Additions to Agenda**

**Motion** made by Anne Gregory, seconded by Barry Ruby to approve, carried

### **1.3 Review and approval of May Minutes**

**Motion** made by Barry Ruby, seconded by Jim Piggott to approve, carried

## **2.0 Staff Reports**

### **2.1 Joan Leeming, Nurse Manager – No Report**

2.2 Colleen Card reported that security cards for the alarm system will be given to Ross Campbell and Barry Ruby. Lena Elzinga will do staff training on the new system.

Decision was made to put off installation of debit machine until later.

Dr. Barbara Cowing is eligible for the underserved incentive.

**Motion** by Bob Quehl, seconded by Anne Gregory that the Chairman meet with Dr Cowing to work out details of the incentive payment.

## **3.0 Committee Reports**

**3.1 By-Law** - Anne Gregory reported that the Mission Statement on By-Laws is different from what shows up on stationery and it was felt that the one on the stationery is desirable and most appropriate. Anne and Jim have started to look at the By-Laws point by point and in turn these points need to be brought back to the board with their recommendations. Anne & Jim need to talk to a lawyer to see if they can make these changes themselves or if they need assistance from a lawyer.

**3.2 Communication – Brenda West – No report**

**3.3 Facilities – Barry Ruby reported on the renovations to the reception area.**

The original renovation plans that were drawn up are to be gone over again and the staff will be asked for their input.

**Motion** by Barry Ruby, seconded by Anne Gregory that a Fund Raising Committee be established to seek out grants, etc, to cover capital outlays, carried.

Brenda West volunteered to contact a neighbour who sits on the Trillium Foundation board, to find out if we would be eligible for funds.

No volunteers to sit on the Fund Raising Committee. Barry Ruby agreed to be interim Chair and will speak with Cephas Roth to see if he will agree to being involved with fund raising.

**3.4 Finance – Dean Jutzi went over the latest financial statements with explanations on certain items.**

**3.5 Liaison – Dean Jutzi reported that the committee met on June 16<sup>th</sup>. Subject of discussion was the agreement between the physicians and the board. It is expected that a formal agreement should be in place by July 1, 2009.**

**3.5 Recruitment – Brenda West reported that she had received information from Marilyn Zehr on SWOMEN. This stands for “South Western Ontario Medical Education Network”. We would be able to post a profile of TCHI and the surrounding area on their website. Brenda to get further information on this.**

**4.0 STAR FHT Letter – Discussion followed on the content of the letter. Decision was made to send letter thanking them for their financial support to TCHI. Dean Jutzi will draft the letter.**

**5.0 New Business - None**

**6.0 Next Meeting – Thursday, July 16, 2009**

**7.0 Adjournment - Meeting adjourned at 6:10pm.**

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**Ross Campbell, Chair**

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**Grace Thier, Secretary**