



Tavistock Community Health Inc.

80 Maria Street PO Box 310, Tavistock, Ontario N0B 2R0

Telephone: (519)655-2322

Fax: (519)655-3073

Thursday, June 17, 2010

Call to Order and Welcome by Ross Campbell

Ross welcomed everyone and thanked them for being there

1.1 Roll Call and Moment of Reflection

Present – Steve Bender, Sharyn Bennett, Ross Campbell, Deb Junker, Sherrill Malson, Jim Piggott, Bob Quehl, Clare Schlegel, Mike Sullivan, Grace Thier, Brenda West

Absent – Marcia Bender

Guests – Dr. Paul Bartlett, Joan Leeming,

2.0 Moment of Reflection – Jim Piggott read a short piece entitled “success” by Ralph Waldo Emerson

3.0

3.1 Approval of/Additions to Agenda

Motion to approve made by Steve Bender, seconded by Mike Sullivan, carried

3.2 Review and approval of minutes of last meeting

Motion made by Clare Schlegel, seconded by Deb Junker to approve, carried.

3.3 Business from the Minutes

Nothing to report on.

4.0 Staff Reports -

4.1 Joan Leeming – Nurse Manager

First year medical students that toured the clinic were very appreciative of how they were treated. Monday and Friday for the summer, a Fanshawe College Medical Office assistant will be working/training at the clinic. In the matter of the safety syringes, we are able to use up inventory presently on hand. It is felt that 2 full time people on the front desk, is not necessary, therefore, Betty Zehr will take over Sue Kennel’s role as “Navigator”.

Staff is to be reminded at the Tuesday morning meeting that the security system must be in use by July 1, 2010.

4.2 Colleen Card –

No report.

4.3 Dr Bartlett

No report

5.0 Committee Reports

Steve Bender reported that Dr. Hegde passed away yesterday.

Motion made by Mike Sullivan, seconded by Bob Quehl, to make a donation to Canadian Diabetes Association of \$100.00 on behalf of TCHI, carried.

Dr. Heisz sent a cheque to cover her October 21-31, 2009 over head expenses for her time at the clinic.

Motion made by Brenda West, seconded by Sherrill Malson, to send a letter to Dr. Snyder asking for the same expenses, carried.

5.1 AGM, Communication and By-Law - Jim Piggott asked for clarification of expectations from AGM committee.

5.2 Facilities –

Reception area renovations went over budget. Total cost was \$15,183.08.

IT additional hard drives in place. A few are still to be changed. System seems to be operating okay.

Motion made by Sherrill Malson, seconded by Jim Piggott, to approve purchase of physician office patient chairs up to budget cost, carried.

Motion made by Jim Piggott, seconded by Brenda West, to have Brad Wettlaufer Renovations do breezeway roof repairs, carried.

Motion made by Mike Sullivan, seconded by Sharyn Bennett, to renew building insurance with McFarlan Rowlands, carried.

5.3 Finance – Motion made by Bob Quehl, seconded by Brenda West, to accept treasurer's report as submitted, carried.

5.4 Liaison – Steve Bender working on staff insurance coverage.

5.5 Recruitment – Several visitors were shown around the clinic. Thank you emails will be sent by Marcia Bender and Brenda West and also to Dr. Kelly. Recruitment committee together with Ross Campbell met with Dr. Blaine to see if he had made a decision about where he will choose to relocate. He is looking for a larger incentive than what we are offering. We were offering \$40,000.00 with 50% being given on signing. We have agreed to amend this to: \$40,000.00 on signing with \$5,000 at the end of the next 4 years.

Motion made by Steve Bender, seconded by Bob Quehl, to verbally offer Dr. Blaine \$20,000.00 on signing, \$20,000.00 on first day of work plus \$5,000.00 at the end of each year for a total package of \$60,000.00, with a commitment to a 5 year contract.

5.6 Fund Raising – No report.

5.7 Human Resource Committee – Bill 168 (Harassment) – Changes will be

required to be made to the newly up-dated policy & procedure manual.

7.0 Next Meeting – Thursday, July 15, 2010, third Thursday of the month.

8.0 Adjournment – Meeting adjourned at 5:40pm

Ross Campbell, Chair

Grace Thier, Secretary