



Tavistock Community Health Inc.

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Thursday, March 18, 2010

Call to Order and Welcome by Ross Campbell

Ross welcomed everyone and thanked them for being there

1.1 Roll Call and Moment of Reflection

Present – Marcia Bender, Steve Bender, Ross Campbell, Anne Gregory, Dean Jutzi, Lois Kalbfleisch, Jim Piggott, Grace Thier,

Absent – Sherrill Malson, Bob Quehl, Barry Ruby

Guests – Dr Paul Bartlett, Joan Leeming,

2.0 Moment of Reflection – Anne Gregory read a short piece “Shades of Life” and also shared some thoughts on her experiences both on the board and as chair for three years.

3.1 Approval of/Additions to Agenda

Motion made by Anne Gregory, seconded by Steve Bender to approve, carried

3.2 Review and approval of minutes of last meeting

Motion made by Steve Bender, seconded by Lois Kalbfleisch to approve with the following changes: Steve Bender was absent, in 5.4 correct accounting firm name to Famme: carried

3.3 Business from the Minutes

Comments by Joan Leeming at last month’s meeting regarding cost of snow removal will be reviewed by Steve Bender.

4.0 Staff Reports -

4.1 Joan Leeming – Nurse Manager

Joan reported that Lena Elzinga and Lindsay Zacher have completed CPR training and will now teach the clinic staff in Tavistock and the other 2 sites in Stratford. Funds from FIT are available for this training.

The clinic closed last Wednesday at noon to enable staff to attend a Retreat for STAR staff. 48 members plus all physicians attended.

The theme of this event was “Colour of Life”. It was a very positive experience.

4.2 Colleen Card –

No report.

5.0 Committee Reports

5.1 By-Law - Anne Gregory reported that a clean copy of the amended By-Laws are now posted on the website.

5.2 Communication – Brenda West reported that the website is now up to date.

5.3 Facilities – Reception area renovations are almost 100% complete. Staff moved into their area today and are quite pleased at the changes. Steve Bender recommended that the stereo system be replaced. Approximate cost would be approximately \$450.00.

Motion made by Anne Gregory, seconded by Grace Thier, to sell Steve Bender surplus cabinets for \$150.00, carried

Motion made by Marcia Bender, seconded by Brenda West, to approve expenditure of \$500.00 for stereo system, carried

5.4 Finance – Dean presented previous month's financial statement with explanations of changes. Question was asked if we are still paying Dr Snyder's benefits. These should have ceased as of January 2010. Steve Bender to check into this. Our rebate on property taxes was missed this year as paper work was overlooked. Ross to speak with Mayor on Monday to see if we can apply for grant to cover this.

Dean also went over the draft copy of the annual financial statement from Famme & Co.

Motion made by Dean Jutzi, seconded by Steve Bender to accept financial statement, carried.

5.5 Liaison – Meeting was held Wednesday, March 10th. 3 physicians, Ross Campbell and Dean Jutzi attended. Physicians appear to be satisfied with present financial arrangement. Physicians would like the up-dated policy and procedure manual to be offered to the rest of the FIT.

From Mike Yarich Estate: Wish list.

Physicians would like new chairs in examining rooms and waiting room. They would also like a totally adjustable bed in each of the physicians examining rooms. Generator and surge protector. Battery back-up.

5.6 Recruitment – Dr Cowing has 800 patients, 100 questionable and waiting list of 200. She has said she is not taking any new patients. Dr Hook has spoken with Dr Blaine re joining the clinic when he graduates in 2011. Sign up grant needs to be clarified. There is some confusion regarding Dr Blaines eligibility to work here since he is an "International Student". Tavistock is not now considered to be "under serviced".

Motion made by Steve Bender, seconded by Anne Gregory, to contact the Government in order to get clarification of our under serviced funding, and

whether Dr William Blaine is eligible to work here, carried.

Marcia Bender will work with Colleen Card to get these items clarified.

Motion made by Anne Gregory, seconded by Steve Bender, that, should Dr Blaine not be eligible to receive Government “under serviced grant”, TCHI will match that amount, carried.

Dr Ken Hook thinks that Greg Stewart from Stratford, currently working in Goderich and may be going back for 3rd year anesthesia degree, would be a good prospect.

Dr Cowing has mentioned that Moseby’s Family Medical Solutions was given to her and signed by all the physicians, staff and other clinic professionals. She thought it would be a good idea to give a copies to Dr Blaine and Dr Stewart.

Motion made by Marcia Bender, seconded by Brenda West, to purchase 2 copies, carried.

Marcia Bender also commented on other prospects and whether they should be contacted. It was agreed to go ahead and acknowledge.

Steve Bender asked if monthly report on patients per physician could be provided. Dr Bartlett will check on this.

Dr Blaine’s vehicle is out of commission. The board has agreed to give interest free loan for up to \$5,000.00 for one year.

Motion made by Steve Bender, seconded by Anne Gregory, to offer Dr Blaine an interest free loan of up to \$5,000.00, interest free for one year to help with his vehicle problem, carried.

5.7 Fund Raising – No report

5.8 Human Resource Committee – Policy and Procedure manual given to staff to look over.

5.9 New Business –

Nominations – 4 nominations in hand. Ross Campbell has spoken with all of them to make sure they were still interested. All were still in favour of joining the board.

AGM – Various members of the board were asked to move and second motions at the AGM.

Members were asked to be at the Men’s Club Hall by 6.45 prior to the AGM.

6.0 Next Meeting – Thursday, April 15, 2010

7.0 Closing – Dean Jutzi spoke on the value of “volunteering” and how his involvement in the community was set by the example of his parents long service in this community.

8.0 Adjournment – Motion made by Anne Gregory, seconded by Steve Bender to adjourn, carried.

Ross Campbell, Chair

Grace Thier, Secretary