



Tavistock Community Health Inc.

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Thursday April 16, 2009

1.0 Call to Order and Welcome by Anne

Anne read a Thank You card received from Marilyn Zehr

1.1 Roll Call and Moment of Reflection

Present – Marcia Bender, Steve Bender, Ross Campbell, Anne Gregory, Dean Jutzi, Lois Kalbfleisch, Jim Piggott, Bob Quehl, Barry Ruby, Grace Thier, Brenda West,

Guests – Dr Paul Bartlett, Colleen Card

Lois read short piece on “The joys of friendship”

1.2 Approval of/Additions to Agenda

Motion made by Ross Campbell, seconded by Brenda West to approve, carried

1.3 Review and approval of February and March Minutes

Motion made by Brenda West, seconded by Lois Kalbfleisch to approve corrected February minutes, carried

Motion made by Jim Piggott, seconded by Lois Kalbfleisch to approve March minutes with corrections indicated

In 2.2 and 3.0, carried

2.0 Committee Reports

2.1 Facilities – Barry Ruby submitted a written report (attached) covering several points.

Motion was made by Barry Ruby, seconded by Grace Thier to purchase a recycle/storage container for outside, plus metal storage cabinet for utility room, carried

2.2 Finance – Each member of the committee, plus Colleen Card reported on topics discussed at last meeting. Drs Snyder and

Heisz should be working at clinic until the end of August, Dr Caulfield until the end of June.

Physicians will take over payment of clinic salaries plus pay rent to the board.

Dr Paul Bartlett reported on a meeting he had with physicians at the Mitchell clinic and made the suggestion that board

members meet with one of their board members to compare how operation works.

2.3 Liaison – Nothing to report

2.4 AGM – Deal with the motion from the floor about contacting Drs Heisz and Snider.

Motion made by Jim Piggott , seconded by Steve Bender, that Ross Campbell and Bob Quehl meet with Drs Heisz and Snider, carried

2.5 Nurse Manager's Report – Joan Leeming submitted written report (attached). Colleen Card reported on the issue of

computer problems that were mentioned in Joan Leeming's report.

Motion made by Dean Jutzi, seconded by Bob Quehl, that up to \$1500. be spent to replace 3 operating computer systems that are causing the problems, carried

Bob Quehl was asked to get a complete report on the present computer system to determine what course of action needs to be taken in order to keep clinic computer system functioning effectively.

2.6 Review of Trish Wettlaufer file – matter has been dealt with

3.0 New Chair – Ross Campbell - Ross Campbell presented Anne Gregory, outgoing Chair, with a bouquet of flowers and thank you card from the board, in appreciation of her years as chair.

4.0 Committees - Ross Campbell asked the chairs of committees to explain what they do. All of them did. Make up of committees

Is as follows:

Communication - Brenda West

Facilities – Barry Ruby, Steve Bender, Anne Gregory, Jim Piggott

Finance – Dean Jutzi, Bob Quehl, Grace Their

Human Resources – Not required under present set up

Liaison – Ross Campbell, Dean Jutzi

Recruitment – Lois Kalbfleisch, Brenda West, Marcia Bender and, tentatively, Dr Ken Hook

Nomination – changed to By-Law review – Anne Gregory, Jim Piggott

5.0 New Business – Dean Jutzi mentioned that a Tavistock resident has expressed interest in joining board. This will be followed up.

Steve bender, new board member, asked if the board has a current business plan that could be discussed. Bob Quehl reminded

the board that we must have a budget and new business plan in order to determine how the operation can be viable.

We need to look into Government funding for renovation of reception area.

Colleen Card will check on this with Blain

McCutchen.

6.0 Next meeting – May 21, 2009 – third Thursday of the month

7.0 Adjournment – meeting was adjourned at 6:00pm.

Ross Campbell, Chair

Grace Thier, Secretary