



Tavistock Community Health Inc.

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Date: January 15, 2009

- 1.0 The meeting of TCHI was called to order by Anne Gregory on January 15, 2009
- 1.1 **Present:** Anne Gregory, Jim Piggott, Ron Totten, Mary McTavish, Marilyn Zehr, Barry Ruby, Brenda West, Ross Campbell, Lois Kalbfleisch, Dean Jutzi and Bob Quehl. Also present were Betty Blasdell, TCHI Manager and Dr. Paul Bartlett.
Moments of Reflection – A poem called “In Touch” was read by Mary McTavish.
- 1.2 **Approval of Agenda:** Addition of an “in camera” session after Betty Blasdell’s report. Also, an addition of board training. Ross Campbell moved to accept agenda, seconded by Ron Totten. Carried.
- 1.3 **Approval of Minutes from the November 20th and December 18th 2008 meetings.** One change is to be made - that of Betty’s hours from 60 to 40 hours in the December 18, 2008 minutes. Lois moved to accept these minutes and seconded by Ross Campbell. Carried.
- 2.1 **Communication** – no report. It was suggested by Marilyn Zehr to post the minutes to the TCHI website. Also, it was suggested to ask Bill Gladding if he would provide a link to the TCHI website from the Tavistock Gazette website. Brenda to forward approved minutes to Mike Churchward for posting and will also speak to Bill Gladding.
- 2.2 **Facilities** – Barry Ruby reported that the service room at the clinic has been cleaned out and work will begin. The fire alarm and security should be installed in February. He reported that generally speaking the facilities at the clinic are in good shape other than the reception area. Steve Cahill has been volunteering with maintenance repairs.
- 2.3 **Human Resources** – Anne Gregory and Bob Quehl met with Betty regarding her evaluation. Family Day (February 16th) is in question as to whether or not this is a statutory holiday for staff. Betty Blasdell is to look into this.
- 2.4 **Liason** – Anne Gregory reported that this committee has a meeting coming up shortly.
- 2.5 **Nomination** – Ron Totten reported that this committee met today, January 15, 2009 and has narrowed the list of perspective names down to 4 people.
It was suggested that an ad be placed in the Tavistock Gazette advising of two open board positions with a deadline for written submitted names (must be paid members) by March 4, 2009. The written notice of nomination should be sent to TCHI, c/o Grace Thier, Box 310, Tavistock, ON N0B 2R0. The ad should also state that in order to vote or nominate, you must be a paid member. Membership is \$5.00. Mary McTavish moved that this ad should be placed in the Tavistock Gazette and seconded by Jim Piggott. Carried.
- 2.6 **Recruiting** – Marilyn Zehr reported no news from any prospective candidates.
At this time, Marilyn also discussed the information she acquired about possible future “board training” from a company called “Volunteer Action Centre”. Discussion was held. Brenda West will also look into possible board training from the Ministry of Agriculture, Food and Rural Affairs.
- 2.7 **AGM** – Anne Gregory reported that the AGM will be held on March 25, 2009 at the Tavistock Public School in the library. Grace Thier to purchase gifts for retiring board members Mary McTavish and Ron Totten. Mary McTavish and Lois Kalbfleisch will arrange refreshments for the evening. The \$5.00 membership fee will be collected at the February meeting. Betty is to contact the auditors of the date and time of the AGM.
- 3.0 **Treasurer’s Report**
- 4.0 **Business Manager’s Report**