



Tavistock Community Health Inc.

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Thursday March 19, 2009

1.0 Call to Order and welcome by Anne.

1.1 Roll Call and Moment of Reflection – Present: Ross Campbell, Anne Gregory, Dean Jutzi, Lois Kalbfleisch, Mary McTavish, Jim Piggott, Grace Thier, Ron Totten, Brenda West, Marilyn Zehr. Absent: Bob Quehl and Barry Ruby.

Guests – Dr. Paul Bartlett and Colleen Card

Ron Totten read his own inspiration about his ‘observations of TCHI’.

1.2 Approval of Agenda: Addition to the agenda was asked for by Colleen Card. *Motion* to accept the agenda with Colleen’s addition was made by Mary McTavish and seconded by Marilyn Zehr. Carried. Brenda West read a letter of thanks from Joan Leeming on behalf of all the staff for the wonderful Christmas party they had.

1.3 Review of Minutes from February 19, 2009. A number of corrections and changes were brought to everyone’s attention and are to be made. *Motion* to approve these minutes with all the changes implemented was made by Ron Totten and seconded by Lois Kalbfleisch. Carried.

2.0 Committee Reports

2.1 Anne Gregory reported that she forwarded all the committee reports for the AGM to Paul Matresky who has volunteered to put this together. These reports will be read at the AGM. Lois Kalbfleisch volunteered to help Ann Gregory set up in the afternoon for the AGM. Mary McTavish to look after supplying refreshments for the AGM. Discussion was held as to who would make the necessary motions, etc. at the AGM so we could have all this pre-arranged. Ross Campbell volunteered to make the three presentations to the departing board members – Ron Totten, Mary McTavish and Marilyn Zehr.

2.2 Finance Report: Dean Jutzi handed out the draft format of the financial statements (to be handed out at the AGM) from Famme & Company. Discussion was held. Dean also handed out a Profit Centre Analysis for the year ending December 31, 2008. Discussion was held. Dean also handed out notes from the Restructure Committee meeting held on March 12, 2009 with Ross Campbell, Bob Quehl, Dean Jutzi and Dr. Bartlett in attendance. Discussion was held.

2.3 Treasurers Report: Dean Jutzi handed out copies of the year to date statement of operating expenses. Discussion followed on items of interest, e.g. notes receivable from physicians. This will be followed up by Dean Jutzi and Colleen Card

3.0 Benefits Package: Optional, cost saving benefit packages were discussed and final decision was reached.

Motion by Dean Jutzi, seconded by Brenda West that Option #2 from the proposal made by Sun Life Assurance Company, be accepted. Carried.

Dean Jutzi offered to draft letter regarding changes to benefit package, and Colleen Card will advise staff of the changes. Dean Jutzi will check with the insurance company to ensure April 1st will work for the changes.

Colleen Card brought request from Betty Zehr, clinic receptionist, who also looks after the clinic laundry. Presently she bills \$12.50 per bag and is asking for increase to \$13.00.

Motion by Ron Totten, seconded by Dean Jutzi that this request be granted. Carried

On March 1st, physicians signed a new agreement increasing their split from 30 to 35%. Discussion followed on the impact this will have on TCHI finances.

4.0 Next Meeting April 16, 2009

5.0 Closing Moment: Marilyn Zehr read a passage on “Putting things in perspective”

6.0 Meeting adjourned

D. Anne Gregory, Chair

Grace B. Thier, Secretary