



Tavistock Community Health Inc.

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Thursday, September 16, 2010

Call to Order and Welcome by Ross Campbell

Ross welcomed everyone and thanked them for being there

1.1 Roll Call and Moment of Reflection

Present – Marcia Bender, Steve Bender, Ross Campbell, Deb Junker, Sherrill Malson, Jim Piggott, Bob Quehl, Clare Schlegel, Mike Sullivan, Grace Thier,

Absent – Sharyn Bennett, Brenda West

Guests – Dr Paul Bartlett, Joan Leeming,

2.0

3.0

3.1 Approval of/Additions to Agenda

Motion to approve made by Mike Sullivan, seconded by Jim Piggott, carried.

3.2 Review and approval of minutes of last meeting

Motion made by Clare Schlegel, seconded by Steve Bender to approve, carried.

3.3 Business from the Minutes

Deb Junker agreed to represent the board at the staff Christmas party.

Motion to approve \$1,000.00 for staff Christmas party made by Grace Thier, seconded by Marcia Bender, carried.

4.0 Staff Reports -

4.1 Joan Leeming – Nurse Manager

Joan Leeming thanked the board on behalf of the staff and patients for the new chairs in waitig room and examining rooms. They have been very well received.

Joan also reported on one staff member resignation.

4.2 Colleen Card –

No report

4.3 Dr Bartlett

Dr Bartlett, as well as Dr Hook and Dr Cowing, also thanked the board for the new chairs and reported all comments by patients are very favourable.

5.0 Committee Reports

5.1 AGM, Communication and By-Law - No report

5.2 Facilities –

I.T. The first phase hardware is now all in place. All new chairs are now in the clinic. The new generator will be installed within the next 2 months.

The physicians have agreed to pay their share of the audit fees.

Motion made by Grace Thier, seconded by Clare Schlegel, to accept the offer from the physicians to pay their share of the audit fees, carried.

5.3 Finance – Finance report presented by Steve Bender with clarifications and explanations.

5.4 Liaison – Thank You card and \$20.00 Tim Hortons gift card to be sent to Dr Heisz in appreciation of her honesty in advising the board that she had not paid her last 2 months expenses at the clinic prior to her departure.

5.5 Recruitment – Brenda West and Marcia Bender were invited to the last Liaison meeting to discuss recruitment. Letters of invitation will be sent to Dr Greg Stewart and Dr Michael Pellizzari to discuss their future plans. Dr Stewart's wife would also be welcome, however, she is presently taking a course in Toronto until December 2011 therefore his plans are uncertain. It was agreed upon that it is more appropriate for the physicians to meet with any potential physicians prior to any discussion with the board, to ensure this person would be a good fit and all physicians are in agreement.

5.6 Fundraising – Donation received from local resident wishing to make donation in recognition of a friends anniversary. Thank you card will be sent.

5.7 Human Resource Committee – Amanda has offered to take a 12 week computer course at Conestoga College so that she will be able to take on some of the computer work of the staff member who resigned.

6.0 New Business – "Strategic Planning Meeting" – Steve Bender and Sharyn Bennett met to discuss "strategic planning". A discussion by board members followed as to what roles physicians and board members should play in the running of the clinic. It was decided that "strategic planning" requires further analysis.

There are approximately 4,500 registered patients of the clinic, 6,000 when Drs Card, Heisz and Snyder were at the clinic.

It was finally decided that until we have a goal as to what we need to work toward, this item of "strategic planning" will be deferred.

7.0 Next Meeting – Thursday, October 21, 2010, third Thursday of the month.

8.0 Adjournment –

Motion made by Steve Bender, seconded by Mike Sullivan to adjourn meeting at 5:06pm, carried.

Ross Campbell, Chair

Grace Thier, Secretary