



Tavistock Community Health Inc.

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Date: December 18, 2008

1.0 Call to Order and Welcome: Meeting was called to order at 4:00 pm by Chair, Anne Gregory.

1.1 Role Call and Moment of Reflection: Present: Ron Totten; Brenda West; Anne Gregory; Ross Campbell; Jim Piggott; Marilyn Zehr; Lois Kalbfleisch; Bob Quehl; Barry Ruby; Mary McTavish; Betty Blasdell, Business Manager; Guest – Dr. Paul Bartlett Regrets: Dean Jutzi; Grace Thier
Moment of Reflection by Lois Kalbfleisch

1.2 Approval of Agenda: *Motion to approve* by Ron Totten, seconded by Lois Kalbfleisch.

1.3 Approval of Minutes: Several items from the November minutes need to be changed. Approval postponed until next meeting.

1.4 Discussion of the most recent letter to the Editor in the Tavistock Gazette

2.0 Committee Reports

2.1 Communication: No report

2.2 Facilities: ADT –will be installing a fire and security system

2.3 Human Resources: Bob Quehl and Anne Gregory to review strategy with Betty Blasdell in 2009.

2.4 Liaison: No report

2.5 Nomination: A list of eleven names to be reviewed.

2.6 Recruiting: Discussed the resident weekend in Grand Bend and the Stratford Gala. Dr. Paul Bartlett wrote a letter which Betty Blasdell emailed to all potential doctors who visited the Tavistock clinic. The “underserviced” formula is very complicated. Tavistock won’t be underserviced until June when Dr. Heisz leaves. The formula of underserviced for TCHI needs to be validated. TCHI has been told two different stories. TCHI is entitled to 6 full-time doctors.

3.0 Treasurer’s Report: See attached.

4.0 Business Manager’s Report: Betty Blasdell reported that she is working on the employee office redesign and report for Dr. Bartlett regarding hours worked, wages, etc. for 2007-8. She is also working on efficiencies and mapping process along with emergency planning. Betty requested from the board four days (40 hours) off at Christmas time for “in lieu” time. Bob Quehl moved that he would support this request and this was seconded by Ross Campbell. The Human Resource Committee is to look at the OHIP holidays and Civic holidays.

5.0 Date for next meeting: January 15, 2009

6.0 Date and Location for AGM: March 25, 2009 at the Tavistock School.

8.0 Adjournment