

TAVISTOCK COMMUNITY HEALTH INC.

"Tavistock Community Health Inc. is committed to sustaining and enhancing accessible, accountable, high-quality health care services in response to community needs."

Welcome 2019 TCHI Board of Directors

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Introduction

- TCHI was developed in 2001
- Made possible by community fundraising of \$1.4 million
- Presently we have 6 Physicians
- 5 Doctor Assistants
- 5 Administration Staff

Tavistock Community Health Inc. (TCHI)

80 Maria St, Tavistock. Ontario N0B 2R0 - 519-655-2322

Doctors

Dr. Paul Bartlett
Dr. Barbra Cowing
Dr. Vanessa Kustec
Dr. Amanda Brown
Dr. Samantha Reaume

Nursing Staff

Joan, Sue, Lindsay, Kim, Sherry

Administration Staff

Amanda, Betty, Dawn, Joan, Shannon

Star Family Health Team (Star) at Tavistock

Nurse Practitioners

Jacqueline Bergman

Mental Health Workers

Nichola Taylor
Sherri Dowsett

Registered Dietitians

Adrienne Vermeer

2019 TCHI Board Members

William Burkart wcburkart@hotmail.com

Bill Green bgreen0527@gmail.com

Elizabeth Halliday ebhalliday@cyg.net

Walter Kropf westavi@sympatico.ca

Keith Wiffen chriswif@execulink.com

Brenda Wettlaufer brendawett@yahoo.com

Patti McKay pl.mckay@hotmail.com

Joyce Roth johil_3789@yahoo.com

Roles & Responsibilities: Board of Directors

The Tavistock Community Health Inc. (TCHI) Board of Directors is constituted as described in the articles of Incorporation and Bylaws enacted March 2010. Management of the Corporation is outlined in the Bylaws.

The following guidelines are intended to assist the Board in the execution of its responsibilities and powers. The Board is:

1. To support the mission statement of TCHI.
2. To seek to be informed about TCHI and its' role in the community.
3. To help enhance the public image of TCHI.
4. To respect the difference between matters of policy and matters of administration.
5. To regularly attend meetings of the Board, discuss all issues frankly, and to abide by the will of the majority.
6. To put the interests of TCHI in its' entirety ahead of the interests of any special group.
7. To be familiar with, maintain and respect the Board's rules on conflict of interest. To maintain the highest ethical standards and not allow any conflict of interest to interfere with the good governance of TCHI.
8. To maintain and respect the confidentiality of Board business and discussions.
9. To recognize that the Chair of the Board or his/her delegate is the primary spokesperson for TCHI.
10. To refer any request for specific information regarding TCHI's activities to the Board Chair.

Level of Commitment

Attend monthly meetings, held the third Thursday of each month with summer months off (July & August).

Serve at least one term. Each term is three years in length.

Maintain active status on at least two committees.

Committees

Communications:

- Responsible for managing public communication. TCHI has a website, which requires updates (annually at a minimum).
- Manage communication required for the annual meeting and advise appropriate media outlets in the surrounding area.
- Monitor and manage the donations received through PayPal and CanadaHelps.org.
- Monitor emails received through info@tchi.ca and respond accordingly.

Facilities:

- Ensure the maintenance of the building is completed.
- Negotiate and manage contracts related to snow removal and lawn care
- Manage construction negotiations and costs related to repairs to the roof, heating & cooling system, parking lot maintenance, ensuring the generator works at all times
- Maintain the interior of the building such as carpets, painting, waiting room area, exam rooms, and office furniture

Finance:

- Maintain the operating and capital budget
- Review monthly reports provided by accountant and bookkeeper
- Monitor banking arrangements and investments

IT:

- Purchase new technology as required
- Manage negotiations with current computer hardware supplier

Nomination:

- All members to actively recruit Directors to ensure sustainability of the Board

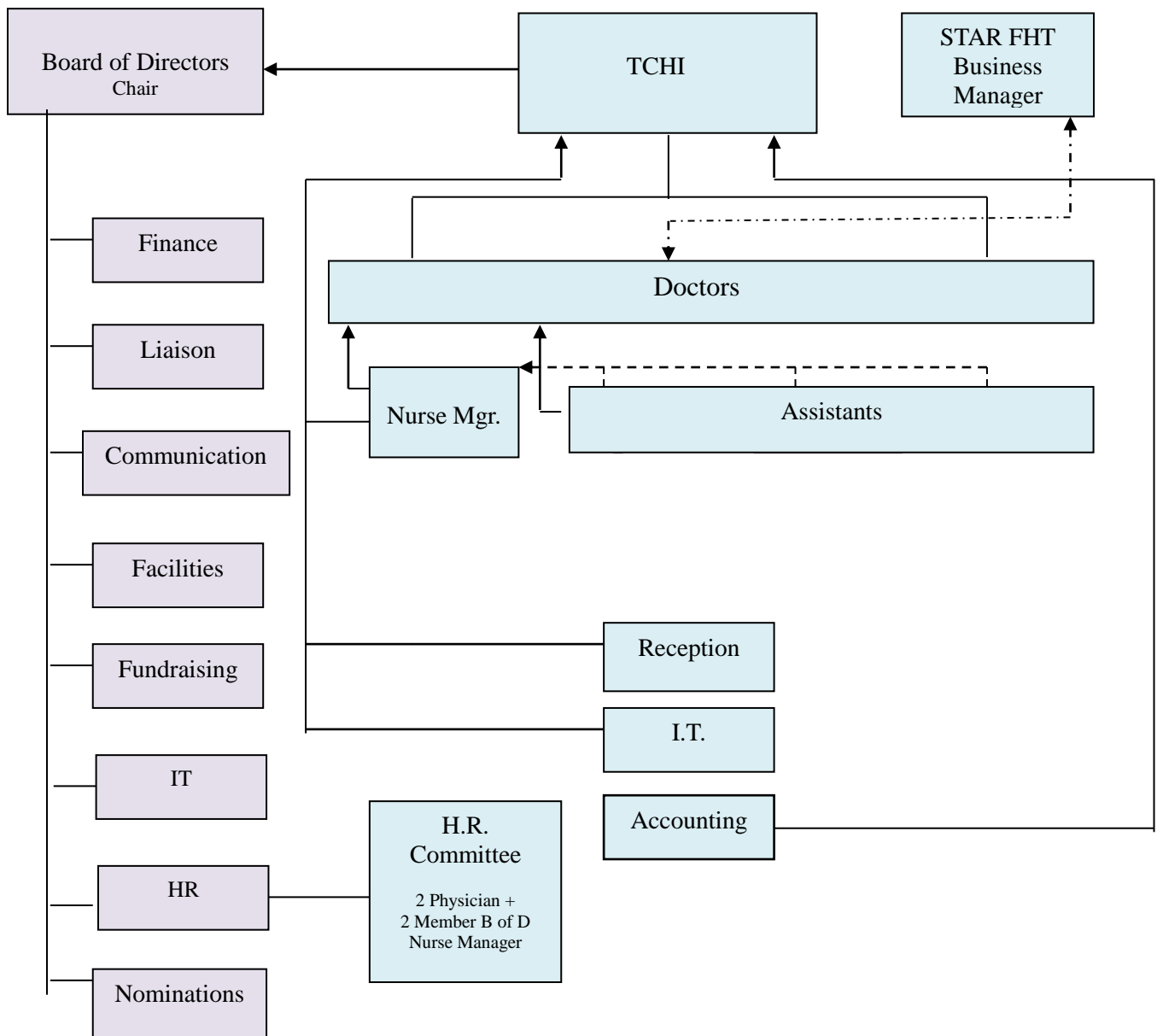
Structure and Organization

Tavistock Community Health Inc. (TCHI)

Maintain building, own and maintain all equipment including computer systems that is used in the actual operation of Medical Centre.

All staff are employed by TCHI however is managed by the TFHN.

Tavistock Community Health Inc. Organizational Structure



Tavistock Medical Centre Ltd (TMCL)

Is a wholly-owned subsidiary of TCHI. As a result, there is no active market for investment in TMCL and therefore these shares are recorded at cost. This is the Company that purchased the Shares from the Doctors in 2001 and is owned by the community and controlled by this Board. TCHI rents its operating facility from TMCL (for rent). TCHI receives a management fee from TMCL for managing the property.

Tavistock Family Health Network (FHN)

Tavistock Doctors operate under this name and TCHI bills FHN. FHN is responsible for Managing TCHI staff and operations in Tavistock. FHN consists of Dr. Paul Bartlett, Dr. Barbara Cowing, Dr. Amanda Brown, Dr. Vanessa Kustec and Dr. Samantha Reaume

Star Family Health Team (Star)

3 Medical Centres and provides all the Allied Health Programs (i.e. Mental Health, Nurse Practitioners etc.)

Star has an Executive Director Monique Hancock

- 1) TCHI with 6 Doctors
- 2) O'Loane Medical Building – Stratford with 4 Doctors
Dr. Sean Blaine, Dr. Shawn Edwards, Dr. Laurel Moore and Dr. Erin Glass
- 3) Avon Community Health – Stratford with 5 Doctors
Dr. Leanne Peters, Dr. Donna Tomlin, Dr. Stacey Snider,
Dr. Ann Martin, Dr. Erin Heisz