

# TAVISTOCK COMMUNITY HEALTH INC.

*"Tavistock Community Health Inc. is committed to sustaining and enhancing accessible, accountable, high-quality health care services in response to community needs."*

## **Welcome 2020 TCHI Board of Directors**

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- Employee Manual \*available on request

# Introduction

- TCHI was developed in 2002
- Made possible by community fundraising of \$1.4 million
- Presently we have 5 Physicians
- 5 Doctor Assistants
- 5 Administration Staff

## **Tavistock Community Health Inc. (TCHI)**

80 Maria St, Tavistock. Ontario N0B 2R0 - 519-655-2322

### Doctors

Dr. Amanda Brown  
Dr. Barbra Cowing  
Dr. Vanessa Kustec  
Dr. Samantha Reaume  
Dr. Shahnaz Shirin

### Nursing Staff

Joan, Sue, Lindsay, Kim, Sherry, Melissa

### Administration Staff

Amanda, Betty, Dawn, Joan, Shannon

## **Star Family Health Team (Star) at Tavistock**

### Nurse Practitioners

Jacqueline Bergman

### Mental Health Workers

Nichola Taylor  
Aaron Smith

### Registered Dietitians

Adrienne Vermeer

## 2020 TCHI Board Members

Bob Galloway [bob.j.galloway49@gmail.com](mailto:bob.j.galloway49@gmail.com)

Bill Green [bgreen0527@gmail.com](mailto:bgreen0527@gmail.com)

Bruce Swartzentruber [bswartz56@gmail.com](mailto:bswartz56@gmail.com)

Walter Kropf [westavi60@gmail.com](mailto:westavi60@gmail.com)

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Kat Jolly [kathjolly91@gmail.com](mailto:kathjolly91@gmail.com)

Lynn Currah [lynncurrah@gmail.com](mailto:lynncurrah@gmail.com)

# **Roles & Responsibilities: Board of Directors**

The Tavistock Community Health Inc. (TCHI) Board of Directors is constituted as described in the articles of Incorporation and Bylaws enacted March 2010. Management of the Corporation is outlined in the Bylaws.

The following guidelines are intended to assist the Board in the execution of its responsibilities and powers. The Board is:

1. To support the mission statement of TCHI.
2. To seek to be informed about TCHI and its' role in the community.
3. To help enhance the public image of TCHI.
4. To respect the difference between matters of policy and matters of administration.
5. To regularly attend meetings of the Board, discuss all issues frankly, and to abide by the will of the majority.
6. To put the interests of TCHI in its' entirety ahead of the interests of any special group.
7. To be familiar with, maintain and respect the Board's rules on conflict of interest. To maintain the highest ethical standards and not allow any conflict of interest to interfere with the good governance of TCHI.
8. To maintain and respect the confidentiality of Board business and discussions.
9. To recognize that the Chair of the Board or his/her delegate is the primary spokesperson for TCHI.
10. To refer any request for specific information regarding TCHI's activities to the Board Chair.

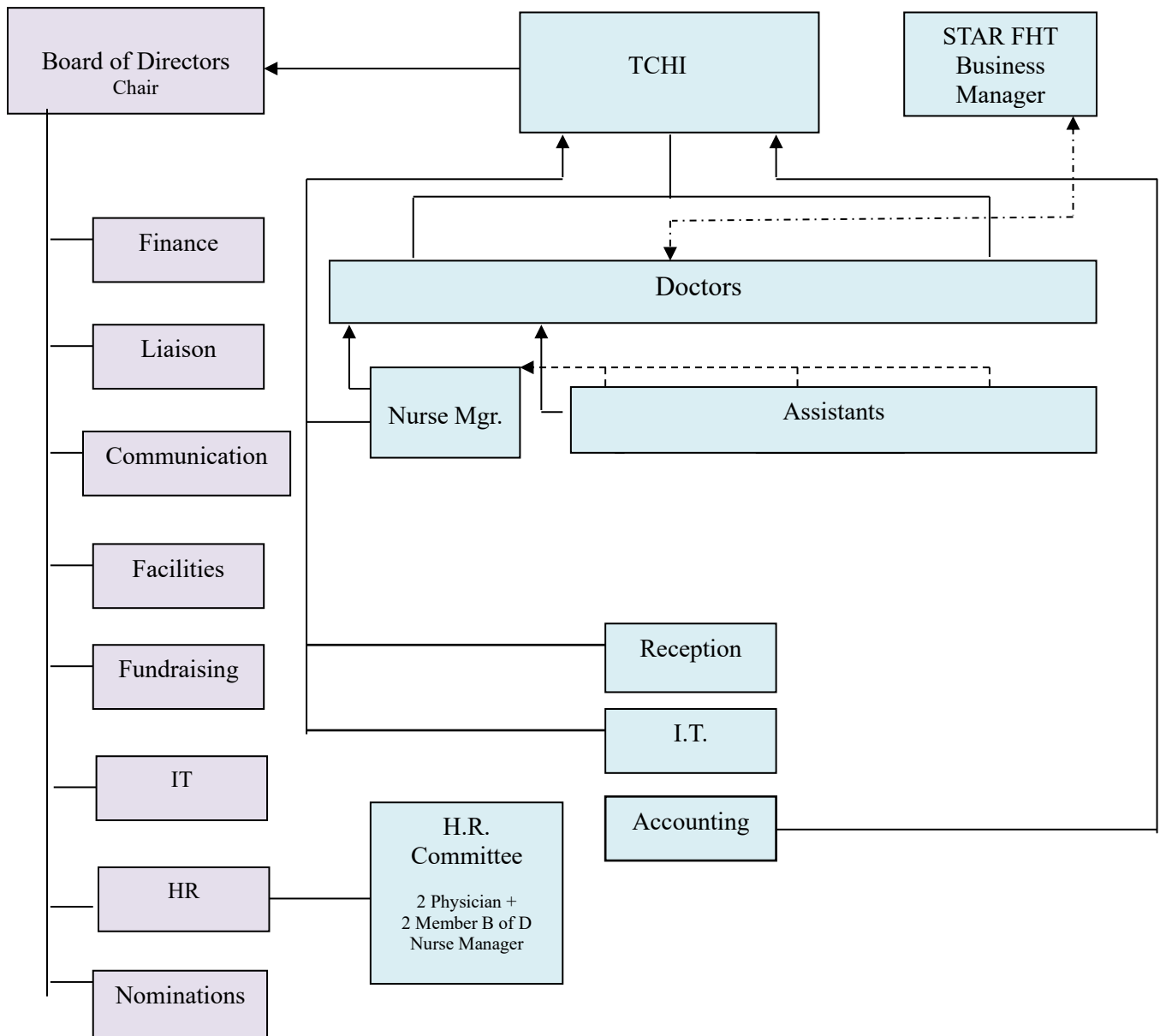
# Structure and Organization

## Tavistock Community Health Inc. (TCHI)

Maintain building, own and maintain all equipment including computer systems that is used in the actual operation of Medical Centre.

All staff are employed by TCHI however is managed by the TFHN.

## Tavistock Community Health Inc. Organizational Structure



### Tavistock Medical Centre Ltd (TMCL)

Is a wholly-owned subsidiary of TCHI. As a result, there is no active market for investment in TMCL and therefore these shares are recorded at cost. This is the Company that purchased the Shares from the Doctors in 2001 and is owned by the community and controlled by this Board. TCHI rents its operating facility from TMCL (for rent). TCHI receives a management fee from TMCL for managing the property.

### Tavistock Family Health Network (FHN)

Tavistock Doctors operate under this name and TCHI bills FHN. TFHN is responsible for Managing TCHI staff and operations in Tavistock.

FHN consists of Dr. Amanda Brown, Dr. Barbara Cowing, Dr. Vanessa Kustec, Dr. Samantha Reaume and Dr. Shahnaz Shirin

### Star Family Health Team (Star)

3 Medical Centre and provides all the Allied Health Programs (i.e. Mental Health, Nurse Practitioners etc.)

Star has an Executive Director Monique Hancock

- 1) TCHI with 5 Doctors
- 2) O'Loane Medical Building – Stratford with 4 Doctors  
Dr. Sean Blaine, Dr. Jacob Matusinec, Dr. Laurel Moore and Dr. Erin Glass
- 3) Avon Family Medical Centre – Stratford with 5 Doctors  
Dr. Leanne Peters, Dr. Donna Tomlinson, Dr. Stacey Snider, Dr. Ann Martin, Dr. Erin Heisz