

TAVISTOCK COMMUNITY HEALTH INC.

"Tavistock Community Health Inc. is committed to sustaining and enhancing accessible, accountable, high-quality health care services in response to community needs."

Welcome 2021 TCHI Board of Directors

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Introduction

- TCHI was developed in 2002
- Made possible by community fundraising of \$1.4 million
- Presently we have 6 Physicians
- 5 Doctor Assistants
- 5 Administration Staff

Tavistock Community Health Inc. (TCHI)

80 Maria St, Tavistock. Ontario N0B 2R0 - 519-655-2322

Doctors

Dr. Amanda Brown
Dr. Barbra Cowing
Dr. Vanessa Kustec
Dr. Samantha Reaume
Dr. Shahnaz Shirin
Dr. Joshua Schultz

Nursing Staff

Sue, Lindsay, Kim, Sherry, Melissa

Administration Staff

Betty, Dawn, Shannon, Veronica

Star Family Health Team (Star) at Tavistock

Nurse Practitioners

Jacqueline Bergman

Mental Health Workers

Nichola Taylor
Aaron Smith

Registered Dietitians

Adrienne Vermeer

2021 TCHI Board Members

Bob Galloway bob.j.galloway49@gmail.com

Bruce Swartzentruber bwschwartz56@gmail.com

Keith Wiffen chriswif@execulink.com

Karen Jutzi karenjutzi@hotmail.com

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Kat Jolly kathjolly91@gmail.com

Lynn Currah lynncurrah@gmail.com

Frank Meconi fameconi@rogers.com

Julie Kimpel jkimpel2003@yahoo.ca

Doug Green green.dp3@gmail.com

Linda Schumm linschumm@gmail.com

Darlene Zehr dbzehr1980@hotmail.com

Roles & Responsibilities: Board of Directors

The Tavistock Community Health Inc. (TCHI) Board of Directors is constituted as described in the articles of Incorporation and Bylaws enacted March 2010. Management of the Corporation is outlined in the Bylaws.

The following guidelines are intended to assist the Board in the execution of its responsibilities and powers. The Board is:

1. To support the mission statement of TCHI.
2. To seek to be informed about TCHI and its role in the community.
3. To help enhance the public image of TCHI.
4. To respect the difference between matters of policy and matters of administration.
5. To regularly attend meetings of the Board, discuss all issues frankly, and to abide by the will of the majority.
6. To put the interests of TCHI in its' entirety ahead of the interests of any special group.
7. To be familiar with, maintain and respect the Board's rules on conflict of interest. To maintain the highest ethical standards and not allow any conflict of interest to interfere with the good governance of TCHI.
8. To maintain and respect the confidentiality of Board business and discussions.
9. To recognize that the Chair of the Board or his/her delegate is the primary spokesperson for TCHI.
10. To refer any request for specific information regarding TCHI's activities to the Board Chair.

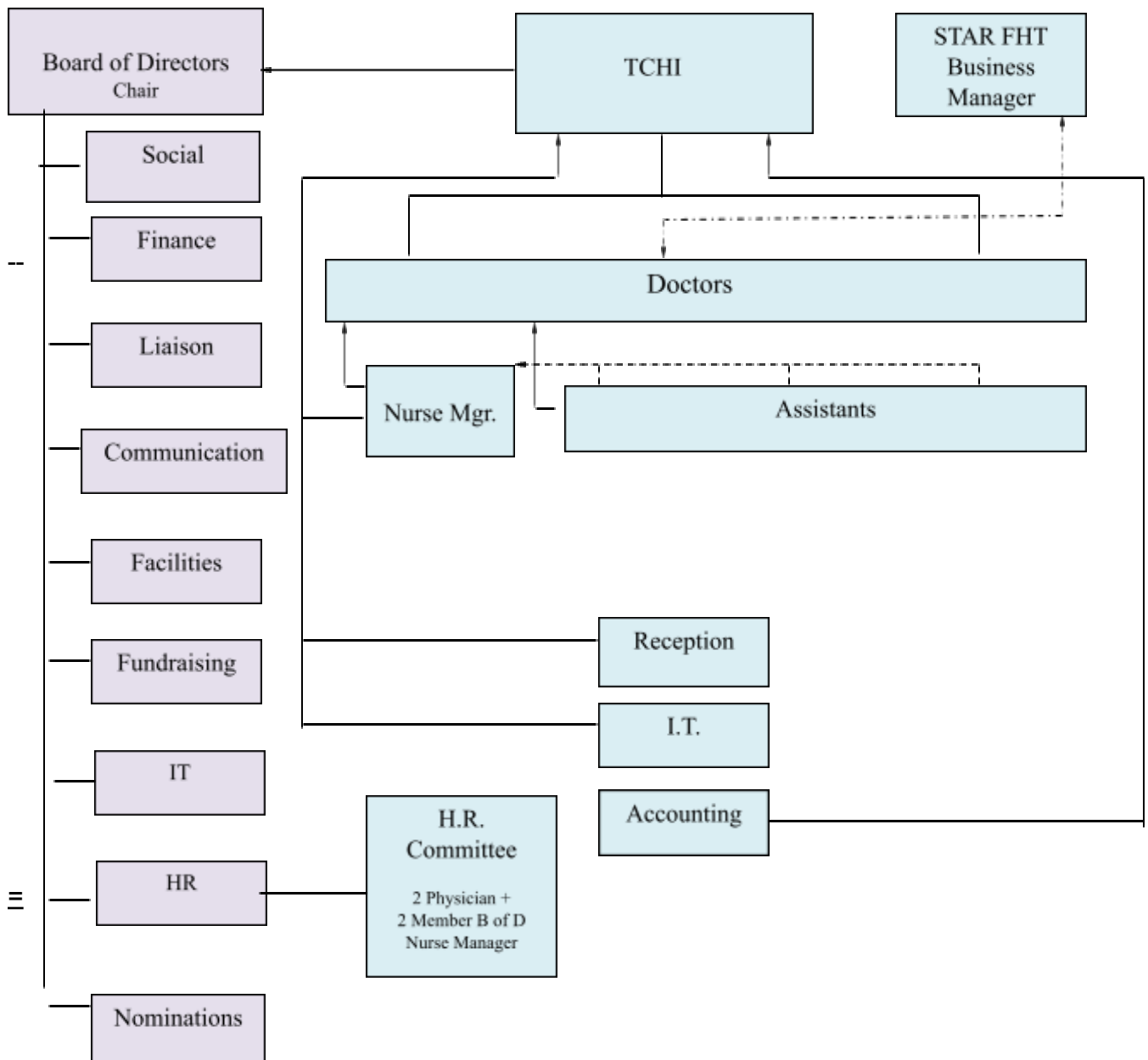
Structure and Organization

Tavistock Community Health Inc. (TCHI)

Maintain building, own and maintain all equipment including computer systems that is used in the actual operation of Medical Centre.

All staff are employed by TCHI however is managed by the TFHN.

Tavistock Community Health Inc. Organizational Structure



Description of Committees and brief explanation on what the committee does

Monthly Meetings Held the Third Thursday of each Month with summer Months off (July & August)

You are expected to be active on at least Two Committee's listed below & serve at least a term of 3 years

Finance: Maintain an Operating & Capital Budget, review monthly reports sent by the Accountant & Bookkeeper.

Review Banking arrangements & Investments coming due

Review YE Financial Statements to Operating to ensure Consistency

Donations (keeping track of what we receive through PayPal & Canadahelps.org & Benevity)

looking after emails that are received through info@tchi.ca

Liaison: Review the Leases supported by a breakdown of the Building expenses.

Communications: Website updates, advise on annual meeting 10 days prior - sent to the Newspapers in surrounding area

Facilities: Maintaining Building & property ensuring work is getting done – snow removal, lawn care & if work needs to get done sourcing it out. (Capital costs Roof, Heating & Cooling, Parking lot, generator, interior (carpets, Paint, waiting room, examining rooms, office furniture)

Fundraising: Ways to promote TCHI for donations reach out to service clubs, corporate sponsors, programs to apply for new capital projects

Information technology: Supporting current computer hardware supplier (reach out when computers are required to be replaced & review costs.

Human Resources: Following guidelines of the manual

Nomination: Recruit directors willing to volunteer their time on behalf of community

Social: Host annual staff appreciation event

Tavistock Medical Centre Ltd (TMCL)

Is a wholly-owned subsidiary of TCHI. As a result, there is no active market for investment in TMCL and therefore these shares are recorded at cost. This is the Company that purchased the Shares from the Doctors in 2001 and is owned by the community and controlled by this Board. TCHI rents its operating facility from TMCL (for rent). TCHI receives a management fee from TMCL for managing the property.

Tavistock Family Health Network (FHN)

Tavistock Doctors operate under this name and TCHI bills FHN. TFHN is responsible for Managing TCHI staff and operations in Tavistock.

FHN consists of Dr. Amanda Brown, Dr. Barbara Cowing, Dr. Vanessa Kustec, Dr. Samantha Reaume Dr. Shahnaz Shirin and Dr. Joshua Schultz

Star Family Health Team (Star)

3 Medical Centre and provides all the Allied Health Programs (i.e. Mental Health, Nurse Practitioners etc.)

Star has an Executive Director Monique Hancock

- 1) TCHI with 6 Doctors
- 2) O'Loane Medical Building – Stratford with 4 Doctors
Dr. Sean Blaine, Dr. Jacob Matusinec, Dr. Laurel Moore and Dr. Erin Glass
- 3) Avon Family Medical Centre – Stratford with 5 Doctors
Dr. Leanne Peters, Dr. Donna Tomlinson, Dr. Stacey Snider, Dr. Ann Martin, Dr. Erin Heisz